

## Using MS Teams and the Virtual Wormhole

The first time you connect to the Virtual Wormhole:

- 1) Start by logging on to MS Teams. You may need to download an app. You can get started with MS Teams at OSU at <https://is.oregonstate.edu/teams>.
- 2) Once you're on MS Teams, join the Introductory Physics tea. You can enter the team code **23m4foc** or use [this link](#).

Once you're connected to the Introductory Physics Team:

- 3) Go directly to the [Virtual Wormhole channel](#). From now on you can go to this channel directly.
- 4) Using MS Teams and the Virtual Wormhole:
  - Once you're in the [Virtual Wormhole channel](#), you can post messages to everyone else who's there. There can be a lot going on there.
  - To discuss a specific problem with a group of people:
    - Launch your own Zoom. There you can video chat and share screens. Simply click on the camera icon below the message window.
    - Start a message thread.
    - Respond to an existing thread.
    - If you commonly work with the same people, create a direct message group in the left window. Once created, you can click on the group to send messages only to this group of people.
  - To ask for help, submit a request using the queue. Instructions are given separately. Requests will be addressed in the order that they're posted.