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204-08 Fly America Act

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U.S. flag air carriers must be utilized when the airfare is paid with federal funds. This includes "flow through" funding.* In Banner, indexes funded with federal dollars will have a fund type "31" + Banner users can find the fund type of a specific Index using form FTVFUND. Query by entering the Index in the CODE column. The fund type will populate.

The OSU Fly America Act policy and the mandatory Fly America Act Waiver Checklist are located in GCG 209-09: *Fly America Act (Federally Funded Air Travel)* in the OSU Grant, Contract and Gift Accounting (GCG) manual.

204-09 Travel Awards and Frequent Flyer Mileage

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Credits or awards gained from qualified purchases relating to official university travel are the property of the State of Oregon. Benefits earned from the use of a personal credit card that offers incentives such as cash rebates, frequent flyer miles, or other benefits based upon the dollar amount of purchases made are also considered travel credits or awards.

These credits (awards) are to be used for official university travel only, and not personal travel. See ORS 244.040: *Code of ethics; prohibited actions; honoraria*.

- Costs associated with the buildup of frequent flyer miles charged by some companies are not a reimbursable expense by OSU.
- The value of frequent flyer bonuses redeemed for official university travel is not a reimbursable expense.
- The terms of some grants and contracts may restrict the traveler from earning frequent flyer miles.

ADDITIONAL INFORMATION

For further information regarding aircraft and pilot standards, see the Policy Handbook of the Oregon Department of Administrative Service.

See FASOM 07.08: *Aviation Insurance* for further information.

[OSU Policies and Procedures Manuals](#) | [Search Manuals](#) | [TRA Manual Contact](#) | [Travel Office Web Site](#) | [Office of Business Affairs Web Site](#)

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